# FINAL TOUCHES WALK THRU CHECKLIST

SHORE SUMMER RENTALS

Before your guests move in, take a final walkthrough of the rental building and ensure everything is perfect for their arrival. Check each box under the correct date to indicate the task is complete.

**Date :** / / / / / / /

| TIDINESS | | | | | | | |
|---|---|---|---|---|---|---|---|
| Has the building been cleaned thoroughly? Pay special attention to frequently touched surfaces. | | | | | | | |
| Change bed sheets and linens. | | | | | | | |
| Make sure all items are in their designated spots, including dishes and supplies. | | | | | | | |
| Dispose of trash and replace trash bag. | | | | | | | |

| FUNCTIONALLY | | | | | | | |
|---|---|---|---|---|---|---|---|
| Are essential appliances and electronics working properly? | | | | | | | |
| Is the plumbing functional, including hot water? | | | | | | | |
| Test smoke alarms and carbon monoxide detectors. | | | | | | | |