

CHECK OUT INSTRUCTIONS

KITCHEN

- Discard or remove all food in refrigerator and cabinets.
- Place all trash in cans in the garage.
- Run and empty dishwasher.
- Sweep or vacuum floors.
- Wipe down all counters.

LIVING ROOM AND GAME ROOM/DEN

- Return all furniture to its original location.
- Make sure all remotes are returned to its original location.
- Put blankets away on wicker basket.

BEDROOMS

- Remove your sheet and lay quilt and all pillows on beds.
- Make sure tv remotes are left on tables.
- Make sure light and ceiling fan remotes are left where found.
- Remove trash.
- Open curtains/blinds.

BATHROOMS

- Remove trash.
- Remove all personal items.
- Remove any unused soap or hair products from shower.
- Remove trash.
- Open curtains/blinds.

BEFORE YOU GO

- Make sure all trash is in appropriate cans in garage.
- Put thermostat on cool 72 degrees.
- Leave garage remote where found.
- Do a final run through to look for left belongings.
- Make sure back door in garage and front door are locked.